### News Flash

Official LDPW News Update

Volume 1, Issue 15

## Employment contract for EPWP

Limpopo Department of Public Works

(LDPW) was mandated by cabinet to co-ordinate EPWP in the province. EPWP directorate led by a General Manager was established and assigned with duties of over all coordination and also lead the EPWP infrastructure sector as well.

In January 2011, EPWP directorate established the EPWP data hub, and monitoring unit as a way of responding to the executive council (EXCO) decision. Monitoring unit is now being supervised by a senior manager, assisted by one manager, one admin officer and seven data capturers. The establishment of the EPWP data hub was supported by the EXCO due to the following reasons:

The nationally established system for EPWP reporting is web-based for which most implementing bodies especially local municipalities did not have internet access and the human capacity to upload EPWP data

The centralization of data collation and uploading by LDPW as the provincial EPWP coordinating department enables it to effectively monitor the programme, keep track of progress, intervene as necessary and produce precise periodical reports for the executive.

The EXCO further indicated that the provincial EPWP coordination had to be given all the necessary support in order for them to properly execute their EPWP mandate.

The LDPW has thus established a well equipped provincial data hub and has recruited well trained data capturers that clean and upload data for 30 municipalities, 10 provincial departments and State Owned Entities (SOE's) on daily basis in the province. These provincial data capturers are properly trained in the newly established EPWP integrated reporting system and extend that the provincial hub is highly appreciated at national level and countrywide, other provinces are beginning to follow this initiative which has earned Limpopo a better position in terms of performances countrywide.

Data capturers play a significant role in ensuring that data is collected from the source uploaded and validated across all the EPWP sectors, as a result non compliance of projects is minimized.

#### DEPARTMENTAL EXPERENTIAL LEARNERS



#### **PROFILE**

My name is Belinda Chabalala, a student from Rosebank College in Pretoria, I've studied a 3year diploma in public relations, to qualify for this diploma it requires me to do practical work in an institution that has communications department to enable me to put into practice the theoretical knowledge that I have gained in my institution. I officially started practicing on the first (01) of October 2012 at communication section.

#### My expectations

I'm hoping to gain first hand practice of my career path, from the likes of event management, internal communications, writing, media, branding, public speaking and more other, and now that am in a government institute I would like to learn more about it, its procedures and how it operates.

#### My experience so far

My stay so far has been very well, I was fortunate to get to work and interact with a variety of versatile souls, who have been very helpful since day one, my relationship with them I cannot complain about as we all know that each relationship has its own ups and downs so is ours, but then in every hiccup there is a lesson learnt.

#### **Best moments**

I'm passionate about photography and am glad is part of my career. I have to say my best moment so far has been working outside and attending events because it allowed me the opportunity to do what am passionate about, PHOTOGRAPHY

#### Challenges

Getting used to the idea of time management and deadlines.

But all in all public works is a friendly working environment and I enjoy every second spent here, I believe after the period that I will be here, my expectations will be reached.

#### Motto

Never complain, just work harder.....



#### **Profile**

I am Dinah Machete, I studied at Krugersdorp College N6 Management Assistant, and studied at Avondale College Human Resource on a year Diploma.

#### **Expectations**

I expect to have access to the computer and to improve on my computer skills. I expect to gain more experience under Human Resource Services.

#### My Experience

I have since worked at Human Resource Department under PMDS where I learned about, capturing of reviews and monitoring them. I have learnt to write memos and mandate, photocopying scanning letters to the news rooms. Rotate after three months and worked with senior manager of Human Resource Service. We register files and receive filed which outgoing and incoming mails. Telephone etiquette, transferring calls. My experience in all the divisions has been great because I have learned so many things within the Human Resource Department.

#### **Best Moments**

I have enjoyed working under PMDS as I didn't know what is PERSAL, BAS. I have since learnt to work people as a team.

#### Motto

To follow the batho Pele principles.



#### **Profile**

Hi. I'm Nthabiseng Valerie Moropane. I finished my matric in 2009. I'm still an undergraduate at Tshwane University of Technology studying National Diploma in Public Management.

#### **Expectations**

In terms of my institution I am required to under go experiential learning before I graduate for my diploma and if I didn't go for experiential learning it is impossible to graduate. From this department I expect to learn a lot about dealing with the public sector. My expectations are that when I go back to school I will be having answers to all the questions I used to have.

#### My Experience

When I get into this department I had no idea what a workplace was like, I prepared myself for anything that will come my way. I only had the theory, until I started it was alright. I went and started at inventory management. I went through the inventory management framework, procedure manual and stock counting of stationary asset management. I did asset verification and compiling asset register.

I have been taken through budget allocations with segment details, screening and capturing of payment voucher and checking of commitment register

At this moment I am at HRS- conditions of services. I hope to be more involved in teamwork, capture documents, meetings and labour relations. I would also love to be exposed to a functional area that has information, knowledge, communication and technology management in it, where I will have to integrate routine word processing, spreadsheet, email and internet based task with all public management activities.

#### **Best moments**

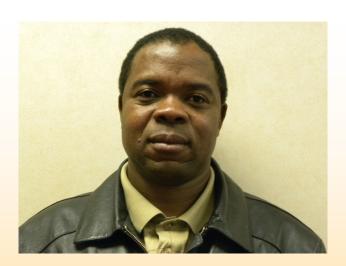
My best moment was when I was working in asset management, everything in there is done in as a team and the people there taught me a lot of work. Actually I had best moments in all the functional areas I have been at. It is just exciting to learn new things everyday, just when you think you know enough.

#### Challenges

I have not encountered any problems from the employees or the environment itself except that I do not have all the resources I have to use, as I do not have power to claim all the resources I need.

**Motto:** the highest reward for one's toil is not what one gets for it, but what one becomes by it.

#### **CONGRADULATIONS!!!!!**



On Behalf of Management of Public Works we would like to congratulate Mr. Thomas Maswanganyi on his appointment to serve as a member of the fourth engineering council of South Africa(ECSA). Maswanganyi was appointed by Minister Thulasi Nxesi to represent the department, making him the first Limpopo Government official to be appointed in this body.

# LDPW INTENSIFY SAFETY WORKING ENVIRONMENT

The Limpopo Department of Public Works' Employee Wellness, Occupational, Health and Safety Unit ensure safe working conditions of their employees. The Unit urge employees to use personal protective equipment's when performing duties in order to eliminate health risks. The unit conduct inspections/Audits as required by the OHS Act, and holds several workshops to enforce compliance with regard to safety at work.

The following key points should be considered when performing duties that can be harmful:

Hearing Protection (ear muffs and plugs) Eye Protection (Safety glasses) Foot Protection(Safety toed shoes) Head Protection (Hard hats)







#### **DEPARTMENT OF**

#### **PUBLIC WORKS**

#### **VISION**

A leader in the provision and management of land and buildings.

#### **MISSION**

Optimal utilization of resources in the provision and management of provincial land and buildings and the coordination of Expanded Public Works Programme.

Issued by: Communication and Stakeholder Management

For comments email: <a href="mailto:newsroom@dpw.limpopo.gov.za">newsroom@dpw.limpopo.gov.za</a>

"Remember the values

Happy people

Professionalism"



